

MINUTES

**PLACERVILLE CITY COUNCIL
REGULAR MEETING
TUESDAY, NOVEMBER 14, 2023**

NO CLOSED SESSION

FAREWELL RECEPTION: 4:00 P.M.

OPEN SESSION: 5:00 P.M.

**CITY COUNCIL CHAMBERS – TOWN HALL
549 MAIN STREET, PLACERVILLE, CA 95667**

NO CLOSED SESSION SCHEDULED

5:00 P.M. OPEN SESSION

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG

The Vice-Mayor called the meeting to order at 5:00 p.m. and The Pledge of Allegiance to the Flag was recited.

- 2. ROLL CALL: Present:** Clerici, Gotberg, Neau, Yarbrough
Absent: Saragosa

3. CEREMONIAL MATTERS

3.1 Announcement of Promotion for Sergeant Addison Randall (Chief Wren)

The Chief of Police announced the promotion and administered the Oath of Office to Sergeant Randall. A ceremonial badge pinning followed.

3.2 Swearing In of New Police Officers Nicole Erisman and Owen Anstess (Chief Wren)

The Chief of Police introduced Officer Erisman and Officer Anstess and administered their Oaths of Office. A ceremonial badge pinning followed.

4. CLOSED SESSION REPORT – City Attorney Ebrahimi

No report; no closed session was held.

5. ADOPTION OF AGENDA

It was moved by Councilmember Clerici and seconded by Councilmember Yarbrough that the City Council move Item 12.1 to precede Item 6.2 and adopt the agenda as amended. The motion was passed by the following roll-call vote:

AYES: Clerici, Gotberg, Neau, Yarbrough
NOES: None
ABSENT: Saragosa
ABSTAIN: None

6. ANNOUNCEMENTS/PRESENTATIONS TO THE PUBLIC

6.1 Recognition for Rebecca Neves, City Engineer (Mr. Morris)

The City Manager announced the resignation of City Engineer, Rebecca Neves, and commended her on the many remarkable accomplishments and contributions to the City during her tenure. Wendy Thomas, former City Council member and Chair of the El Dorado County Board of Supervisors, presented Ms. Neves with a Certificate of Appreciation, on behalf of the County of El Dorado and District 3, in recognition of her outstanding contribution to the City of Placerville and to the County of El Dorado. Public comment was also received from Jamie Low, Sue Rodman, Dennis Thomas, Dan Bolster (El Dorado County Transportation Commission), Brian James (El Dorado County Transit Authority), Mark Acuna (former City Council member), and Patty Borelli (former City Council member).

Vice-Mayor Neau presented Ms. Neves with a plaque on behalf of the City Council recognizing her significant service to the City and community. Ms. Neves expressed heartfelt thanks to her family, community, elected leaders, and staff.

Item 12.1, moved to precede Item 6.2. was discussed at this time.

6.2 Brief Comments by the City Council

The City Council made brief comments.

7. CONSENT CALENDAR

NOTE: All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by roll call vote unless any member of the Council wishes to remove an item for discussion. The reading of the full text of all Resolutions will be waived unless a Councilmember requests otherwise.

7.1 Approve the Minutes of the Regularly Scheduled City Council Meeting of October 24, 2023 (Ms. O'Connell)

Approved the Minutes of the Regularly Scheduled City Council Meeting of October 24, 2023.

7.2 Approve the Accounts Payable Register (Mr. Warren)

Approved the Accounts Payable Register.

7.3 Approve the Payroll Register (Mr. Warren)

Approved the Payroll Register.

7.4 Receive and File Public Records Requests (Ms. O'Connell)

Received and filed public records requests.

7.5 Consider Ratifying Contract Change Order #1 and Authorize the City Engineer to Execute a Notice of Completion for the Hocking Street Sewer Line Replacement Project (CIP #42245) (Ms. Neves)

Resolution No. 9249

Ratified Contract Change Order #1 and authorized the City Engineer to execute a Notice of Completion for the Hocking Street Sewer Line Replacement Project (CIP #42245).

7.6 Consider Authorizing the Conveyance of Right-of-Way in Fee to El Dorado County Transit Authority for the Ray Lawyer Drive Park-and-Ride Facility Constructed as Part of the Western Placerville Interchanges Phase 2 Project (CIP #41828) and Directing the City Clerk to Record Said Conveyance with the Office of the El Dorado County Recorder (Ms. Neves)

Resolution No. 9250

Authorized the Conveyance of Right-of-Way in Fee to El Dorado County Transit Authority for the Ray Lawyer Drive Park-and-Ride Facility constructed as part of the Western Placerville Interchanges Phase 2 Project (CIP #41828) and directed the City Clerk to record said Conveyance with the Office of the El Dorado County Recorder.

7.7 Consider Receiving and Filing the City of Placerville's Professional Consultant Services On-call List (Ms. Neves)

Received and filed the City of Placerville's Professional Consultant Services On-Call List.

7.8 Consider Ratifying a Restricted Grant Agreement with the State of California, Appropriating State and Local Match Funds, and Authorizing Staff to Release a Request for Proposals for Consulting Services for the Cedar Ravine Road Multimodal Study Project (CIP #42422) (Ms. Neves)

Resolution No. 9251

Ratified a Restricted Grant Agreement with the State of California, appropriating State and Local Match Funds, and authorizing Staff to release a Request for Proposals for Consulting Services for the Cedar Ravine Road Multimodal Study Project (CIP #42422).

- 7.9 Consider Approving the Purchase of One (1) 2023 GMC Sierra 1500 Pickup Truck from Thompson's Chrysler Dodge Jeep Ram in the amount of \$40,500 - for the Police Department and Authorizing the Chief of Police or Designee to Execute any Documentation for the said Purchase (Chief Wren)**

Resolution No. 9252

Approved the purchase of one (1) 2023 GMC Sierra 1500 Pickup Truck from Thompson's Chrysler Dodge Jeep Ram in the amount of \$40,500 for the Police Department and authorizing the Chief of Police or designee to execute any documentation for the said purchase.

- 7.10 Consider Authorizing the Sale of Two (2) Police Department Vehicles that have been Deemed as Surplus Property (Chief Wren)**

Resolution No. 9253

Authorized the sale of two (2) Police Department vehicles that have been deemed as surplus property.

- 7.11 Consider Acknowledging and Filing the Measure J Fund Financial Report for the Quarter Ended March 31, 2023 (Mr. Warren)**

Acknowledged and filed the Measure J Fund Financial Report for the Quarter Ended March 31, 2023.

- 7.12 Consider Acknowledging and Filing the Quarterly Investment Report for the Period Ended March 31, 2023 (Mr. Warren)**

Acknowledged and filed the Quarterly Investment Report for the Period Ended March 31, 2023.

- 7.13 Consider Approving an Irrevocable Offer of Dedication Bond Agreement with WH Placerville 39, LLC for Cottonwood Park Planned Development Phase 4 & 6 in an amount not to exceed \$150,000 and Authorize the City Manager to Execute the Same (Ms. Neves)**

Resolution No. 9254

Approved an Irrevocable Offer of Dedication Bond Agreement with WH Placerville 39, LLC for Cottonwood Park Planned Development Phase 4 & 6 in an amount not to exceed \$150,000 and authorize the City Manager to

execute the same.

Public comment was received from Sue Rodman. It was moved by Councilmember Clerici and seconded by Councilmember Gotberg that the City Council approve the Consent Calendar as presented. The motion was passed by the following roll-call vote:

AYES: Clerici, Gotberg, Neau, Yarbrough
NOES: None
ABSENT: Saragosa
ABSTAIN: None

8. PUBLIC COMMENT – NON-AGENDA ITEMS

8.1 Oral Communication

Oral communication was received from Mandi Rodriguez, Sue Rodman, and Jamie Low.

8.2 Written Communication

No written communication was received.

9. ITEMS PULLED FROM THE CONSENT CALENDAR

No items were pulled from the Consent Calendar.

10. ORDINANCES

10.1 Consider the Introduction of an Ordinance Amending Title 7 of the Placerville Municipal Code Health and Sanitation Adding Chapter 17 Private Sewer Lateral Ordinance to the City Code (Mr. Rivas)

The Director of Development Services presented the staff report and responded to Council questions. Two items of written communication were received regarding the proposed ordinance. Public comment was received from Jann Williams, John Sikora, Sue Rodman, Kirk Smith, Ryan Carter, and Ruth Carter.

The City Council discussed the item and suggested several revisions to the ordinance. Following Council discussion, the Vice-Mayor called for a brief recess, allowing the City Attorney to work with Staff to incorporate said revisions into the draft ordinance. After the break, copies of the revisions were distributed to the attending public. The City Attorney returned to the dais and read four proposed revisions into the record.

The Vice-Mayor re-opened public comment for those wishing to speak on the proposed revisions. Public comment was again received from John Sikora, Kirk Smith, Sue Rodman, and Ruth Carter.

The City Attorney provided clarification on the difference between Common Sewer Laterals and Private Sewer Laterals.

After the close of public comment, minor revisions suggested by the public speakers were considered. It was then moved by Councilmember Clerici that the City Council introduce an ordinance amending Title 7 of the Placerville Municipal Code, Health and Sanitation, adding Chapter 17, Private Sewer Lateral Ordinance, to the City Code to include a change to the date of the last recital to today's date, November 14, 2023; add the language, "or repair" to 7-17-7 (A)(3) and (4); add the four revisions as outlined by the City Attorney; and declare a Notice of Exemption from CEQA. The motion was seconded by Councilmember Yarbrough and passed by the following roll-call vote:

AYES:	Clerici, Gotberg, Neau, Yarbrough
NOES:	None
ABSENT:	Saragosa
ABSTAIN:	None

11. PUBLIC HEARINGS

11.1 Consider Conducting a Public Hearing for Related Actions Associated with Creating the City of Placerville Community Facilities District No. 2023-1 for Cottonwood Park Phases 4 & 6 Maintenance and Services (Ms. Neves)

The City Engineer provided background information on the item and outlined the recommended course of actions by the City Council. The Vice-Mayor opened the public hearing and called for any written protests by property owners or registered voters within the proposed District. No protests were received. Public comment was received from Sue Rodman. No questions or comments were made by the City Council.

Resolution No. 9255

It was moved by Councilmember Clerici that the City Council adopt a resolution Establishing the Formation of a Community Facilities District, authorizing the Levy of a Special Tax, and submitting the Levy of Special Tax to qualified electors. The motion was seconded by Councilmember Gotberg and passed by the following roll-call vote:

AYES:	Clerici, Gotberg, Neau, Yarbrough
NOES:	None
ABSENT:	Saragosa
ABSTAIN:	None

Resolution No. 9256

It was moved by Councilmember Yarbrough that the City Council adopt a resolution Calling a Special Election for a Community Facilities District. The motion was seconded by Councilmember Clerici and passed by the following roll-call vote:

AYES: Clerici, Gotberg, Neau, Yarbrough
NOES: None
ABSENT: Saragosa
ABSTAIN: None

The City Clerk announced the result of the property owner vote as, “Yes.”

The Vice-Mayor stated the record shows at least two-thirds of the property owner votes are in favor of the formation of the District and levy of the special tax.

Resolution No. 9257

It was moved by Councilmember Gotberg that the City Council adopt a resolution Declaring Results of a Special Election and Directing the Recording of a Special Tax Lien. The motion was seconded by Councilmember Yarbrough and passed by the following roll-call vote:

AYES: Clerici, Gotberg, Neau, Yarbrough
NOES: None
ABSENT: Saragosa
ABSTAIN: None

Finally, it was moved by Councilmember Clerici and seconded by Councilmember Yarbrough that the City Council waive the first reading and introduce by title only an ordinance Authorizing the Levy of Special Taxes in a Community Facilities District. The motion was passed by the following roll-call vote:

AYES: Clerici, Gotberg, Neau, Yarbrough
NOES: None
ABSENT: Saragosa
ABSTAIN: None

12. DISCUSSION/ACTION ITEMS

12.1 Presentation and Request from Placerville Fire Safe Council for Co-Sponsorship of Spring Education Event (Mr. Morris)

Mr. Morris summarized the item and invited Mark Acuna of the Placerville Fire Safe Council to address the City Council with more information about the wildfire safety event scheduled to take place at Midtown Mall in 2024. No public comment was received. Following Council discussion, it was moved by Councilmember Gotberg and seconded by Councilmember

Yarbrough that the City Council approve the Placerville Fire Safe Council's request for Co-sponsorship of the event and authorize staff to provide assistance with labor and equipment as requested. The motion was passed by the following roll-call vote:

AYES: Clerici, Gotberg, Neau, Yarbrough
NOES: None
ABSENT: Saragosa
ABSTAIN: None

12.2 Consider Sending a Letter to the California Department of Public Health Requesting they Deny the 2023 Reauthorization of Sierra Harm Reduction Coalition's Services for a Syringe Exchange Program in El Dorado County and the City of Placerville (Mr. Morris)

The City Manager provided background information and explained why this item was being brought back to the City Council. Public comment was received from Ruth Carter. Following Council discussion, it was moved by Councilmember Clerici and seconded by Councilmember Yarbrough that the City Council send a letter to the California Department of Public Health requesting they deny the 2023 Reauthorization of Sierra Harm Reduction Coalition's services for a Syringe Exchange Program in El Dorado County and the City of Placerville.

The motion was passed by the following roll-call vote:

AYES: Clerici, Neau, Yarbrough
NOES: Gotberg
ABSENT: Saragosa
ABSTAIN: None

12.3 Consider Approving 2 Possible Locations for the City Christmas Tree; West of the Bell Tower in the Southbound Turn Lane Centered on the Stairs, and an Alternate Location within the Commercial Loading Zone to be Installed November 18th through December 30th, 2023 (Mr. Zeller)

The Director of Community Services explained possible locations for the City Christmas tree and responded to Council questions. Public comment was received from Ruth Carter, Kirk Smith, John Sikora, Sue Rodman, and Ryan Carter.

Following Council discussion, it was moved by Councilmember Clerici that the City Council authorize the installation of a City Christmas tree within the Commercial Loading Zone East of the Bell Tower, and try to not puncture a base hole in the street. The motion was seconded by Councilmember Yarbrough and passed by the following roll-call vote:

AYES: Clerici, Gotberg, Neau, Yarbrough

NOES: None
ABSENT: Saragosa
ABSTAIN: None

13. COUNCIL REPORTS FROM OTHER AGENCY MEETINGS

The City Council reported on recent and upcoming meetings of various external bodies. No public comment was received.

- **El Dorado County Transit Authority**
Vice-Mayor Neau, Councilmember Yarbrough
- **El Dorado County Transportation Commission**
Mayor Saragosa, Vice-Mayor Neau, Councilmember Clerici
- **LAFCO (El Dorado Local Agency Formation Commission)**
Councilmember Clerici
- **SACOG (Sacramento Area Council of Governments)**
Mayor Saragosa
- **Pioneer Community Energy Board of Directors**
Councilmember Yarbrough
- **Placerville Fire Safe Council**
Vice-Mayor Neau
- **Opportunity Knocks/Continuum of Care**
Councilmember Gotberg

14. REQUESTS FOR FUTURE AGENDA ITEMS – (Requests for Future Agenda Items Requires a Majority Concurrence of the Council)

No requests for future agenda items were made.

15. CITY MANAGER AND STAFF REPORTS

The City Manager stated that after reviewing options for the recruitment of a City Engineer, he has made the decision to appoint Melissa McConnell, Senior Civil Engineer, to serve as the Interim City Engineer. He also announced the return of retired annuitant (and former City Engineer for the City of Livermore), Phil Boydston, to the Engineering team to assist on an interim basis.

15.1 Receive and File October 2023 Police Report - Stats (Chief Wren)

The item was received and filed.

15.2 Receive and File October Fire Station 25 Run Report (Chief Cordero)

The item was received and filed.

15.3 Development Services Department's Development/Permitting Statistics for the Month of October 2023 (Mr. Rivas)

The item was received and filed.

No public comments were received.

16. UPCOMING ITEMS

Items tentatively scheduled for the next City Council meeting include: Employee Service Anniversaries, Proclamation for the Retirement of Suzanne Pronk - Accounting Supervisor; Request to Cancel the Regularly Scheduled City Council Meeting of December 26, 2023, Sales Tax Report, Measure J Report, Investment Report, Annual TIM Fee Report, Placerville Police Officers Association MOU, Part-Time Salary Schedule, Placerville Drive Bike Ped - Amendment 5 for SD Condition Assessment, Placerville Drive Bridge - Amendment 5 for SD Condition Assessment, TIM Update Amendment to GHD Contract, Second Reading - Cottonwood CFD, Upper Broadway Mitigation Escrow, City/ County MOU for Mosquito Road, Hangtown Culvert Repair, Ratify Bear Rock Road Design Contract and Release for Public Bid, Engineering Intern Position, ADU/JADU Ordinance - 2nd Reading; and A-Board Signs.

17. ADJOURNMENT @ 8:57 p.m.

The next Regularly Scheduled City Council meeting will be held on Tuesday, December 12, 2023, 4:30 P.M. Closed Session, 5:00 P.M. Regular Meeting

Regina O'Connell, CPMC, City Clerk